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KRISTINA WONG



EDUCATION

B.A. FILM AND TELEVISION PRODUCTION

University of Southern California, USA
Dean's List | GPA: 3.64
August 2016 - May 2018

De Anza Community College, USA

Dean's List
August 2015 - June 2016

School of the Art Institute of Chicago, USA
August 2014 - May 2015

SKILLS

LANGUAGES

English - Native
Mandarin - Speaking proficiency

COMPUTER PROGRAMS

C++ - Basic proficiency
Microsoft Word
Microsoft Excel
Microsoft Powerpoint

DESIGN PROGRAMS

Adobe Photoshop
Adobe Illustrator
Adobe Lightroom
Adobe InDesign

EDITING PROGRAMS

Adobe Premiere Pro
AVID Media Composer

RECOGNITION

FESTIVALS

WINNER:
LA Under the Stars Film Festival

FINALIST:

Formosa Festival of International Filmmaker
Awards

SELECTED FOR:

Los Angeles Asian Pacific Film Festival
Boston Asian American Film Festival
Asian Film Festival of Dallas

WORK EXPERIENCE

ART DEPARTMENT PRODUCTION ASSISTANT

September 2020 - December 2020

"Invasion" - Amazon /Big Indie Invasion

Conducting image research for department presentations and set dressing

Designing background graphics for set dressing

Assisting Art Department Coordinator with scheduling, updating departmental budgets, and distribution of departmental files

Assisting Art Director with measurements and updates of floor plans

Sourcing and retrieval of department supplies

Answering office phone calls and emails

ART DEPARTMENT PRODUCTION ASSISTANT

March 2020 - March 2020

"American Auto" Pilot - Universal Television

Building small scale design models for presentations

Conducting image research for department presentations and background set dressing

Assisting Art Department Coordinator with scheduling, updating departmental budgets, and distribution of production files

General office administration and organization

Sourcing and retrieval of department supplies

Answering office phone calls and emails

Sourcing and retrieval of production supplies

OFFICE PRODUCTION ASSISTANT

Aug. 2019 - Feb. 2020

"68 Whiskey" Seasons 1 - CBS Television Studios / Paramount Network

Assisting Production Coordinator and Assistant Production Coordinator with data entry, filing, and distribution of contracts, scripts, and production schedules

Sourcing and retrieval of production supplies needed by various departments

Answering office phone calls and emails

Creating and logging company purchase orders for various departments

Logging new hires and their corresponding CSTAF statuses for proper hiring protocol

CREATIVE EXPERIENCE

August 2019, "Miss Annity"- CRYPTTV. Web Series. A series of three horror vignettes that center on an undead 1950s advice columnist turned spider creature who torments her victims with outdated morality.

June 2019, "Sweet Potatoes"-*Sloan Foundation Grant Project*, 35 minutes. Production Designer. Historical biopic on the scientist who discovered the key ingredient to birth control. **Winner of Student Academy Awards and Global Shorts Awards**

December 2018, "5GMXR (An AR Experience)" - AT&T, Intel, Ericsson, Warner Brothers, USC Research Project. Art Director. Dr. Crane performs fear experiments on test subjects in an abandoned comic book shop of Warner Brothers.

October 2018, "Tethers", 3 minutes. Art Director. A man recounts the life he and his wife built together after her recent passing.

July 2018, "REM (AVR Experience)", 10 minutes. Production Designer. Exploring the nightmares that plague a retired priest with chronic nightmare disorder